Job interview questions in English

1. Say which job you're applying for

Which job are you applying for?	I'm applying for the receptionist position.
How did you hear about this job?	I saw the ad on a job website.

2. Tell him about yourself

Tell me about yourself.	I'm Laura, from Colombia. I've worked at a hotel front desk for three years, and I enjoy helping guests.
Why do you want this job?	I'd like to work with international guests and use my English every day.

3. Talk about your experience

What experience do you have?	I check guests in and out, answer the phone and handle reservations.
Tell me about a problem you solved at work.	A guest's reservation was lost. I stayed calm, found him a free room and offered him a coffee while he waited.

4. Say a strength and a weakness

What's your greatest strength?	I stay calm under pressure. When the front desk is busy, I take one guest at a time.
What's your greatest weakness?	My English isn't perfect yet, so I take a class two evenings a week.
Why should we hire you?	I have front desk experience, I like working with people and I'm reliable.

5. Ask the interviewer a question

Do you have any questions for me?	Yes. What does a normal day look like in this job?
When can you start?	I can start in two weeks.

Do the interview with an AI chatbot: kotokin.com/learn/english/job-interview