English for truck drivers

1. Say you have a delivery and give the delivery number

Morning. What have you got for us?	I have a delivery from Eastside Produce.
What's the delivery number?	It's 4278.

- Good morning. I have a delivery for you.
- Where do I check in?
- The delivery number is 4278.
- It's twenty pallets from Eastside Produce.

2. Say the number again when he cannot find it

I don't see that one. Can you read it again?	Sure. 4, 2, 7, 8.
Got it. Someone typed it wrong. Have your bill of lading?	Yes, here you go.

- Sure. Let me read it again: 4, 2, 7, 8.
- Can you check the number again, please?
- Here's my bill of lading.
- Maybe the digits are in a different order?

3. Ask which door to use and where to wait

You're at door seven. Back in slowly.	Door seven. How long will unloading take?
About forty minutes.	Where can I wait?
The lounge is next to the office.	Thanks. I'll be there.

- Which dock door do I use?
- Door seven. Do I back in?
- How long will unloading take?
- Where can I wait?
- Where should I park the truck?

4. Show him the damaged pallet and ask him to write it on the paperwork

Hey, come look at this pallet.	Oh no. It's damaged. Can you write it on my copy?
Want me to take a photo too?	Yes, please. Thank you.

- One pallet is damaged.
- The wrap is torn and the boxes are crushed.
- The count is two cartons short.
- Can you write that on the bill of lading, please?
- Can you take a photo of it?

5. Get your copy signed and say goodbye

Here's your signed copy.	Thanks. Am I all set?

- Can I get a signed copy?
- Is everything okay now?
- Thanks for your help. Have a good one!

Make a delivery to an English-speaking clerk, an AI chatbot: kotokin.com/learn/english/english-for-truck-drivers